



**You are hereby summoned to attend the Annual Parish Council Meeting** to be held at 7.30pm on Thursday 21<sup>st</sup> May 2026, at Eaton Community Hall.

**Members:** Cllr. M Hill, Cllr. M Wakerly, Cllr. J Spence, Cllr. M Gartside, Cllr. A Bamping, Cllr. V. Brown

**Clerk of the Council: Elizabeth Worrall**

**Dated: 14<sup>th</sup> April 2026**

22 Wesley Avenue, Alsager, Cheshire, ST7 2NG

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## AGENDA

### 1. To elect the Chairman for 2026 / 2027

#### PART 1 - PUBLIC AND PRESS

There will be an opportunity for public participation at the start of the meeting at the discretion of the Chairman. This period will last for no longer than 20 minutes.

### 2. To receive and approve apologies for absence

### 3. To receive any declarations of interest.

### 4. To elect the Vice Chairman for 2026 / 2027

### 5. To receive and resolve to approve the minutes of the [Parish Council meeting of 19<sup>th</sup> March 2026](#)

### 6. To receive a report from Cheshire East Ward Councillor if present.

### 7. To receive the internal audit report for 2025 / 2026 and, if applicable, to discuss any recommendations and improvements to be made

Internal Auditor's report – [link](#)

Draft Parish Council response to Auditor's report – [link](#)

### 8. Section 1 Annual Governance Statement Section 2025/26 of the AGAR

To receive and approve section 1 annual governance statement section 2025/26 of the AGAR and that the chairman and Clerk/RFO sign to confirm

[AGAR \(Section 1, 2 and Certificate of Exemption\)  
Variance Report](#)

### 9. Section 2 Accounting Statements 2025/26

To receive and approve section 2 Accounting Statements 2025/26 and that the chairman sign to confirm approval

### 10. Certificate of Exemption 2025/26

To confirm that the council meet the criteria to declare themselves exempt from an external audit

### 11. To confirm the Public Inspection Period (Notice of Public Rights)

### 12. To review and adopt [Standing Orders](#)

### 13. To review and adopt [Financial Regulations](#)

### 14. To adopt the General Power of Competence for 2026 / 27, providing the Council is still eligible

### 15. To discuss Councillor roles and responsibilities for 2026 / 2027

**16. To consider the following planning applications and any others since the publication of the agenda:**  
[26/0893/HOUS](#) - SOMERFORD GRANGE Trap Road, Somerford Booths, Congleton, Cheshire East, CW12 2LT- Alterations to existing out building, increase roof pitch, add doors and windows and first floor balcony to West Elevation

[26/1597/ADV](#) - Carphone Warehouse, Unit J, CONGLETON RETAIL PARK Barn Road, Congleton, Cheshire East, CW12 1LJ - Advertisement consent for 1 new fascia sign.

**17. If applicable, to ratify and approve any comments made on planning applications between meetings.**

[26/1191/PRIOR-6](#) - Prior Approval: Agricultural and Forestry Development - Harefields Farm Giantswood Lane, Somerford Booths, Congleton, Cheshire East, CW12 2JN - Agricultural determination for an extension to a steel framed agricultural machinery shed with workshop, farm office and storage  
*The Parish Council has no objections to this application.*

**18. To discuss reports of waste tipping on Giantswood Lane**

**19. To consider donating to the Eaton and Hulme Walfield Garden Party, for the hire of the Silver Band**

**20. To discuss the planting of mature silver birch trees within the Parish, following the offer of a donation from a resident**

**21. To receive and resolve to approve the accounts for payment:**

BALANCE OF ACCOUNT = £31,464.02 (as of 1<sup>st</sup> Apr 2026)

*Payments in italics are not included in the Bank Reconciliation or the above figure*

PAYMENTS MADE

HMRC	£718.62
Eaton Hall (room hire)	£160.00
Clerk Salary (March)	£330.34
Clerk Homeworking Allowance (March)	£26.00
Clerk Salary (April)	£330.34
Clerk Homeworking Allowance (April)	£26.00
ICO	£52.00

PAYMENTS RECEIVED

None as of end March, when year opening bank reconciliation completed

PAYMENTS TO BE APPROVED

Clerk Salary (May)	£330.34
Clerk Homeworking Allowance (May)	£26.00
CHALC	£210.00
Mark Wakerly Expenses (Branded Hi Viz Jackets)	£249.36
John Henry (internal audit)	£307.20
TCS Management	£64.80
Eaton / Hulme Walfield Garden Party	£TBC

[Bank Reconciliation \(year opening\)](#) to be reviewed and signed by the Chair

**22. To receive and note the contents of the Chair's Report**

**23. To receive and note reports from the members**

**24. Any other correspondence**

**25. To note the date of the Parish Council Meeting to be held on 18<sup>th</sup> June 2026**