



Hulme Walfield and Somerford Booths Parish Council

Dear Residents,

You are invited to attend the Annual Parish Council Meeting to be held immediately following the Annual Parish Meeting on Thursday 25th May at Westlow Mere Fisheries.

Members: Cllr. V Brown (Chairman), Cllr. M Hill (Vice Chairman), Cllr. J Spence, Cllr. M Wakerly

Clerk of the Council: Elizabeth Worrall

Dated: 5th May 2023

22 Wesley Avenue, Alsager, Cheshire, ST7 2NG

Email: clerk@hwsbparishcouncil.co.uk Tel: 0777 951 8959

AGENDA

1. To elect the Chairman for 2023/24

PART 1 - PUBLIC AND PRESS

There will be an opportunity for public participation at the start of the meeting at the discretion of the Chairman. This period will last for no longer than 15 minutes.

2. To receive and approve apologies for absence

3. To receive any declarations of interest.

4. To elect the Vice Chairman for 2023/24.

5. To receive and resolve to approve the [minutes of the Parish Council meeting held on 16th February 2023](#)

6. To receive and resolve to approve the [minutes of the Parish Council meeting held on 16th March 2023](#)

7. To approve Councillor Responsibilities for 2023/24

- Cllr Brown : Planning issues : Press communication
- Cllr Hill : Alderley Gate / Developer Relations
- Cllr Spence : Police and Community Issues
- Cllr Wakerly : Rural Issues

8. To receive a report from Cheshire East Ward Councillor if present.
9. Accounts and sign off of Audit 2022/23
[Internal Audit](#) – To receive the internal audit report for 2022/23 and to note the recommendations and the action plan.
10. **Section 1 Annual Governance Statement Section 2022/23 of the AGAR** -
To receive and approve section 1 annual governance statement section 2022/23 of the AGAR and that the chairman and Clerk/RFO sign to confirm.
11. **Section 2 Accounting Statements 2022/23** - To receive and approve section 2 Accounting Statements 2022/23 and that the chairman sign to confirm approval.
12. **Certificate of Exemption 2022/23 – To confirm that the council meet the criteria to declare themselves exempt from an external audit.**

[View Annual Governance and Accountability Return](#)
13. To confirm the Public Inspection Period (Notice of Public Rights).
14. To review and adopt [Standing Orders](#)
15. To review and adopt [Financial Regulations](#)
16. To consider proposals for the co-option of additional Councillors (see Chairman report) and resolve required actions
17. To consider the desirability of two new dog waste bins on the public path from the A34 to the Link Road
18. To consider assistance to the Eaton Summer Carnival including a financial contribution (July 8th) from Community Fund
19. To consider the following planning applications and any others since the publication of the agenda:
[22/1930C](#) - MOUNT PLEASANT FARM, GIANTSWOOD LANE, HULME WALFIELD, CHESHIRE, CW12 2JJ
The council originally submitted comments in July 2022 which can be found [here](#). Final plans for the development were published on 17th May 2023., and the application has reopened for comments.
20. To ratify the comments submitted for the following applications which required comments before this meeting.
[23/1316C](#) - Land Between Manchester Road And, GIANTSWOOD LANE, HULME WALFIELD
[23/1493C](#) - FERN HILL, SMITHY LANE, HULME WALFIELD, CHESHIRE, CW12 2JG

21. To receive and note reports from the members:

Cllr. M. Hill - [report](#)

Cllr. J. Spence

Cllr. M. Wakerly

22. To receive and resolve to approve the accounts for payment:

BALANCE OF ACCOUNT = £32,975.71

PAYMENTS

£8.00	HSBC Bank Charges
£10.00	HSBC Bank Charges
£2,164.28	Benches for Community Garden (Glasdon)
£309.80	Clerk's Salary (March)
£26.00	Clerk's Homeworking Allowance (March)
£40.00	ICO Annual Registration
£125.00	Trees for Community Garden
£8.00	HSBC Bank Charges
£450.00	Clerk Expenses (CILCA Course)
£22.50	Clerk Mileage (March and April)
£10.65	Chair Expenses (Meeting with Clerk refreshments)
£56.70	HR Services
£181.30	CHALC Membership Fee
£235.20	HMRC
£309.80	Clerk's Salary (April)
£26.00	Clerk's Homeworking Allowance (April)
£485.00	CTS Property Services - Installation of benches

UPCOMING PAYMENTS

£309.80	Clerk's Salary (May)
£26.00	Clerk's Homeworking Allowance (May)
£241.00	JDH Business Services
£165.00	CTS Property Services – Installation of noticeboard

RECEIPTS

£50.00	Community donation to the Storehouse
£10.00	Community donation to the Storehouse
£25.00	Community donation to the Storehouse
£10.00	Community donation to the Storehouse
£25.00	Community donation to the Storehouse
£25.00	Community donation to the Storehouse
£6,500.00	Precept Instalment

[Bank reconciliation \(end March\)](#) and [Bank reconciliation \(end April\)](#) to be reviewed and signed by the Chair

23. To receive and note the contents of the Clerk's Report

24. Any other correspondence

- [Correspondence from Robert Douglas re: flytipping](#)

25. To note the date of the next parish council meeting to be held on 29th June 2023.