



Hulme Walfield and Somerford Booths Parish Council

You are hereby summoned to attend the Annual Parish Council Meeting to be held at 7.30pm on Thursday 5th May 2022 at Westlow Mere Fisheries.

Members: Cllr. V Brown (Chairman), Cllr. M Hill (Vice Chairman), Cllr. A Scott, Cllr. M Wakerly, Cllr. J Spence

Emma Bambrook

Clerk of the Council: Emma Bambrook

Dated: 26th April 2022

28 Leat Place, Bollington, Macclesfield, Cheshire, SK10 5DF

Email: clerk@hwsbparishcouncil.co.uk

Tel: 07967 302707

AGENDA

1. To elect the Chairman for 2022/23

PART 1 - PUBLIC AND PRESS

There will be an opportunity for public participation at the start of the meeting at the discretion of the Chairman. This period will last for no longer than 15 minutes.

2. To receive and approve apologies for absence.

3. To receive any declarations of interest.

4. To elect the Vice Chairman for 2022/23.

5. To receive and resolve to approve the [minutes of the Parish Council meeting held on 21st April 2022](#)

6. To approve Councillor Responsibilities for 2022/23.

Cllr. Spence – Police Liaison, Planning/Litter Action Group, Cross Parish Council Communications

Cllr. Brown – Public Rights of Way, Developers' Representative, Planning Lead, Community Issues for Hulme Walfield

Cllr. Scott – Parish Wide and Rural Issues

Cllr. Wakerly – Community Issues for Somerford Booths, Financial Scrutiny and Payments

Cllr. Hill – Alderley Gate Representative, Redrow Liaison, Bloor Liaison

7. Accounts and sign off of Audit 2021/22

Internal Audit – To receive the internal audit report for 2021/22 and to note the recommendations and the action plan.

8. Section 1 Annual Governance Statement Section 2021/22 of the AGAR -

To receive and approve section 1 annual governance statement section 2021/22 of the AGAR and that the chairman and Clerk/RFO sign to confirm.

9. Section 2 Accounting Statements 2021/22 - To receive and approve section 2 Accounting Statements 2021/22 and that the chairman sign to confirm approval.

10. Certificate of Exemption 2021/22 – To confirm that the council meet the criteria to declare themselves exempt from an external audit.

[View Annual Governance and Accountability Return](#)

11. To confirm the Public Inspection Period (Notice of Public Rights).

12. To review and adopt Standing Orders

13. To review and adopt Financial Regulations

14. To receive the Chairman's Report and any response to correspondence.

15. To receive a report from Cheshire East Ward Councillor if present.

16. To consider the desirability of a Housing Needs Survey, and the quotation for its execution by Cheshire East Research Team.

[View Quotation](#)

17. To receive any new information regarding verge treatment and other measures on Giantswood Lane.

18. To report on the confirmed proposals of Cheshire East Boundary Review

19. To make any required arrangements for Queens Jubilee Celebrations.

20. To agree a date for a community Litter Sweep and identification of fly-tipping issues.

21. To consider the following planning applications and any others since the publication of the agenda:

21/2240C Reserved Matters Following Outline Approval Application seeking detailed consent via Reserved Matters approval following Outline application

17/1000C for 454 dwellings and the associated infrastructure and open space on Land off Giantswood Lane and Manchester Road, Congleton
Proposed Diversion of Public Footpath No. 3 (Part), Parish of Hulme Walfield Town and Country Planning Act 1990 s257. Deadline for comments 20th May 2022.

[View Consultee Letter](#)

[View FP3 Proposed Diversion Consultation Plan](#)

22. To ratify the comments submitted for the following applications which required comments before this meeting.

23. To receive and note reports from the members:

Cllr. M. Hill

Cllr. J. Spence

Cllr. M. Wakerly

Cllr. A. Scott

24. To receive and resolve to approve the accounts for payment:

BALANCE OF ACCOUNT = £30931.50

PAYMENTS

£ 8.00	HSBC Bank Charges
£203.76	Crewe Colour Printers – Letter regarding Ukraine
£317.29	Clerk's Salary (April)
£216.00	JDH Business Services Ltd – Internal Audit
£ 54.00	TCS Management Accounts
£ 43.37	Repayment to Chairman for refreshments Parish Meeting and 750 th Anniversary walk
£ 30.00	ChALC Training – Mark Hill

RECEIPTS

Nil

[Bank reconciliation](#) to be signed by a councillor.

25. To approve transfer of remaining Grants/Donations funding of £3,483 from Earmarked Reserves to the Grants/Donations budget heading for 2022/23.

26. To receive and note the contents of the Clerk's Report

27. To consider continuing the Emergency Scheme of Delegation to the Clerk which will operate between Parish Council Meetings. This scheme of delegation was put in place in anticipation of the tightening of Government Restrictions in relation to COVID-19 (or other emergency situation) which may stop Parish Councils Meeting face to face. For reasons of health and safety of Councillors, employees, and the public the adopted the scheme to operate between meetings and to allow meetings to take place if it is safe to do so. This means that a standing item will be added to each Parish Council Meeting

Agenda, to continue the scheme of delegation to the Clerk until the next meeting.

28. To note the date of the next parish council meeting to be held on 16th June 2022.